



Parks Laborer

Job Code: 0082

Originated: 06/02

Salary Grade: 0500

FLSA: Non-Exempt

Revised: 08/08

EEO Code: 27

Supervisory: No

HR Ordinance Status: Classified-Full time and Part-time

CLASS SUMMARY

Provides labor in grounds maintenance and upkeep and repair of City parks and professional baseball fields.

DISTINGUISHING CHARACTERISTICS

This is an entry level job classification in the maintenance worker job classification series and is not supervisory.

ESSENTIAL FUNCTIONS

Performs duties and responsibilities commensurate with assigned functional area within a department(s) which may include, but are not limited to, any combination of the following tasks:

- Prepares the baseball field by manually watering, dragging and packing pitching mounds and home plate areas.
- Prepares Downtown District for business by removing litter and trash, sweeping sidewalks and removing weeds, daily.
- Manually digs up ground to perform minor sprinkler repair to replace and repair heads, lateral lines and emitters.
- Manually lifts and empties trash cans; picks up trash in park area.
- Cleans ramadas, sidewalks and patios with hose and brooms.
- Manually rakes and weeds planters, granite areas, playgrounds and picnic areas.
- Checks for hazards in Downtown District, park and ball field areas and informs supervisor of issues.
- Maintains detailed written logs of activities performed and amount of time spent on each activity.
- Performs other duties as assigned.
- Works a flexible schedule that may include holidays, evenings and weekends.

MINIMUM QUALIFICATIONS

Knowledge, Skills and Abilities

Knowledge of:

Traffic laws, ordinances and rules involved in motor vehicle operation.

Ability to:

Comprehend and make inferences from written material and oral instructions.

Make simple mathematical calculations.

Communicate effectively and establish and maintain effective working relationships with supervisors, co-workers, management staff, the general public and baseball team staff.

Listen, communicate and work effectively with a diverse group of people.

Complete required OSHA/Safety Training as required.

Education and Experience:

A high school diploma or GED equivalent and experience and training which demonstrates the ability to perform the duties as described.

Licensing and Other Requirements:

Must possess and maintain a valid driver license with no major driving citations within the past 39 months.

Other pertinent licenses and/or certifications may be required of some positions depending on department/section assignment.

SUPERVISION RECEIVED AND EXERCISED

Works under close supervision of a Maintenance Worker III in the Community Services Department and within standard operating procedures.

WORK ENVIRONMENT/PHYSICAL DEMANDS

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job or that an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Perform manual work that requires standing and walking/moving continuous periods of time, digging, lifting and climbing elevations.
- Continuous overhead hand/arm movements while holding various weighted pruning and trimming equipment or extensive bending and stooping.
- Accesses paved, gravel or turf park areas to perform the general grounds maintenance functions.
- Lift trash bags weighing up to 50 pounds.
- Bend and stoop on a continual basis.
- Operate small and medium hand-held equipment weighing up to 80 pounds such as blowers, weed eaters, trimmers, edgers, chain saws, mowers and power washers.
- Uses hand held litter control device requiring precise hand movements.
- Clean and care for tools and equipment; perform minor repairs on equipment.
- Visual and muscular dexterity to operate a motor vehicle, EZ-GO cart, small tractor, equipment, weed eater, blower, hand tools, computer and two-way radio.
- Regular exposure to dirt, dust, pollen, inclement weather, temperature extremes, traffic hazards and unpleasant odors.
- Lift and carry materials weighing up to 20 pounds.

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- Travel to/from various City locations.
- Must work a flexible schedule including holidays, evenings and weekends.

This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.